

**INSTRUCTIONS FOR THE ACQUISITION OF THE INFORMATION PACKAGES  
-BIDDING PROCESS "RONDA COLOMBIA 2012"-**

The ANH has prepared and has for sale to companies interested in participating in the Bidding Process a collection of data, coordinates, figures and, in general, indications and references in the matter of seismic and wells information, together with technical reports on the Areas subject thereto, which must be mandatorily purchased, examined and assessed by Participants, under the title **Information Package**.

These Packages are different for Type 1 or Type 2 and 3 Areas. Their purchase is an essential requirement to apply for Qualification and to submit a Proposal, according to the type of Area or Areas in which the Bidder is interested. Nevertheless, in the case of Plural Bidders, only one of their members needs to have acquired the Information Package or Packages corresponding to the Area or Areas of their interest.

The price of the Information Package will be Twenty thousand or One hundred thousand United States Dollars (USD 20,000) or (USD 100,000), including the applicable sales tax, VAT, equivalent to sixteen percent (16%), respectively, for Type 1 or Type 2 and 3 Areas. These amounts will NOT be reimbursable for any reason. Therefore, in the event that the buyer does not submit an application for Qualification or Proposal, it will not be entitled to a refund of the amount paid on account of the Package or Packages bought.

The prices thus fixed may be paid in Colombian Pesos, in which case they will be converted at the Market Reference Rate of Exchange (TRM) for US Dollars published by the Colombian Central Bank (Banco de la República) and in force on the date of the respective payment. Said Rate may be consulted on the web page of the Central Bank, <http://www.banrep.gov.co>.

The amounts may also be paid from abroad, in United States Dollars or their equivalent in Euros or Pounds Sterling on the date on which the respective payment is made.

The Information Packages will be delivered to interested parties at the offices of the ANH, within two (2) business days following confirmation of the respective payment of the price of those that are to be acquired.

In order to purchase Information Packages in the country or from abroad, interested parties must observe the following procedure:

- Send an e-mail message to the address [paquetedeinformacion@anh.gov.co](mailto:paquetedeinformacion@anh.gov.co), with a copy to [rondacolombia2012@anh.gov.co](mailto:rondacolombia2012@anh.gov.co), indicating their interest in acquiring the Information Package corresponding to the Type 1 Areas, for Twenty thousand United States Dollars (USD 20,000) and/or that of Type 2 and 3 Areas, for One hundred thousand United States Dollars (USD 100,000).

In order for the ANH to generate the corresponding sales invoice, the e-mail message must include the following information:

- Full name of the requesting legal entity.
  - Name of the Legal Representative or Agent authorized for such purpose.
  - Tax Identification Number, NIT, if the applicant is a taxpayer in Colombia.
  - Country and city of the principal domicile of the applicant.
  - Address.
  - Phone.
  - E-mail.
  - Information Package desired, either for Type 1 Areas and/or for Type 2 and 3 Areas.
- As of the second (2<sup>nd</sup>) business day following remittance of the e-mail message, the interested party must claim the corresponding sales invoice from PriceWaterhouseCoopers A.G. Ltda., at Centro Empresarial Dorado Plaza, Avenida Calle 26 No. 85D-55, Green Module, 3rd Floor, Offices 248 – 249 – 250, Bogotá D.C., through the Representative, Agent or person duly authorized for such purpose.
  - Payments must be made as follows:

In Colombia - Collection in Colombian Pesos (COP)

- Electronic Transfer via ACH through the electronic banking systems available for such purpose to:

Financial Institution:	Helm Bank
Account Number:	005-55884-1
Account Type:	Savings
Account Holder:	Agencia Nacional de Hidrocarburos
NIT:	830.127.607-8

- Deposit at the bank – National Deposit Form (Formato de Recaudo Nacional):

At the offices of Helm Bank in Colombia, into the account of Agencia Nacional de Hidrocarburos, using the “Online Collection Form” (Formato de Recaudo en Línea), available at any bank branch office, using Agreement Code 9185 and with the indication of being a client of ANH.

From abroad:

- In United States Dollars (USD)

Intermediary Bank:	Citibank – New York
Swift Code:	CITIUS33
ABA:	021000089

Bank of Beneficiary:	Helm Bank
Swift Code:	BCTOCOBB
Account No.:	10953817
Name of Beneficiary:	Agencia Nacional de Hidrocarburos
Account No.:	005-55884-1
Description of Payment:	Include description

- In Euros (EUR)

Intermediary Bank:	Deutsche Bank – Frankfurt
Swift Code:	DEUTDEFF
IBAN Code:	DE35500700100951306000

Bank of Beneficiary:	Helm Bank
Swift Code:	BCTOCOBB
Account No.:	100951306000
Name of Beneficiary:	Agencia Nacional de Hidrocarburos
Account No.:	005-55884-1
Description of Payment:	Include description

- In pounds Sterling (GBP)

Intermediary Bank:	Barclays Bank PLC – London
Swift Code:	BARCGB22
Bank of Beneficiary:	Helm Bank
Swift Code:	BCTOCOBB

Account No.:	20325370259241
Name of Beneficiary:	Agencia Nacional de Hidrocarburos
Account No.:	005-55884-1
Description of Payment:	Include description

Interested parties must bear in mind the following:

- Payments deposited into accounts other than those indicated will be deemed not made. The ANH will verify that the funds have been credited into the Savings Account identified above, in its name, and that the amount calculated in a currency other than US Dollars is equivalent or actually corresponds to the price indicated in these Terms of Reference for the Information Package(s) requested.
- Any cost or expense incurred by interested parties to pay for the Information Packages shall be for their exclusive account.
- In order for the ANH to hand over the Information Package(s), interested parties must forward to the Entity the deposit receipt or evidence of the electronic transfer, scanned and attached to an e-mail message addressed to [holman.bustos@anh.gov.co](mailto:holman.bustos@anh.gov.co) with a copy to [sergio.lopez@anh.gov.co](mailto:sergio.lopez@anh.gov.co).
- The Information Packages will be handed over to the interested parties that have acquired them and sent the corresponding evidence of payment, at the offices of Agencia Nacional de Hidrocarburos, Avenida Calle 26 No. 59-65, Cámara Colombiana de la Infraestructura Building, 2nd floor, in Bogotá, D.C., Monday to Friday, from 8:00 a.m. to 12:00 noon and from 1:00 p.m. to 5:45 p.m.
- Packages will be handed over to the legal representative or agent of the Participant, or to a person expressly empowered for such purpose, duly accredited, designated or authorized, who must present a Certificate of Existence and Legal Representation of the Participant, issued by the Chamber of Commerce of the principal domicile of the legal entity, or a similar document issued by a competent authority of the country of origin, in the case of foreign legal entities without a domicile in Colombia, no more than thirty (30) days before, and a power-of-attorney with the legal requirements or an express written authorization for such purpose, as appropriate.