

## INSTRUCTIONS FOR PURCHASE OF INFORMATION PACKAGES OPEN ROUND COLOMBIA 2010

1. Send an e-mail to [rondacolombia2010@anh.gov.co](mailto:rondacolombia2010@anh.gov.co), indicating your intention to participate in the Selection Process and to acquire the package for Area Type 1 for a value of US\$20.000 and/or the package for Areas Type 2 and 3 for a value of US\$100.000.

The following information must be included in your e-mail in order to issue the corresponding invoice:

- Full name of the company
  - Tax ID (Nit)
  - Address
  - Telephone
  - Contact
  - Electronic Mail
  - Type of product
2. Following two (2) business days, after receiving the e-mail, the companies can collect the invoice at Calle 99 No. 9A – 54 Of 1401, Bogotá, D.C.
  3. Payment for the information package shall be done as follows:
    - 3.1. Deposit in Colombia:

- Electronic Payments: Trough ACH, Cenit or Sebra Transfers: Those can be done via Banking Electronic systems implemented to that effect, by the Participant´s bank, as follows:

AGENCIA NACIONAL DE HIDROCARBUROS-ANH  
Tax ID (Nit) 830.127.607.8  
Savings Account No. 005-55884-1  
Banco de Crédito – Helm Financial Services  
ANH Contact [gf@anh.gov.co](mailto:gf@anh.gov.co)  
Telephone 5931717 ext.1412

- Payments at the counter through the system Collection on Line: Must be done in Banco de Crédito offices nationwide, via deposit of your Money to ANH account identifying yourself as our client with the code specified below. It is necessary to use an special format, available in any of Banco de Crédito branches.

AGENCIA NACIONAL DE HIDROCARBUROS-ANH  
Tax ID (Nit) 830.127.607.8  
Code: 9185  
Banco de Crédito – Helm Financial Services  
Contact [gf@anh.gov.co](mailto:gf@anh.gov.co)  
Telephone 5931717 ext.1412

For payments via the system of Collection on Line, **Do Not Use** the box of Fast Cashier nor the one of depositaries, you must only make the payment at the counter of BANCO DE CRÉDITO offices.

### 3.2. Overseas Deposits:

Deposits in American US Dollars shall be made at a Citibank account, according to the following instructions into:

- |                       |  |
|-----------------------|--|
| 56 Intermediary Bank: | Citibank, New York N. Y                      |
| - Swift Code:         | CITIUS33                                     |
| - Aba:                | 021000089                                    |
| 57 Beneficiary:       | Banco de Crédito HFS                         |
| - Swift Code:         | BCTOCOBB                                     |
| - Account:            | 10953817                                     |
| 58 Beneficiary:       | AGENCIA NACIONAL DE HIDROCARBUROS-ANH        |
| - Account:            | Savings Account No. 005-55884-1              |
| 70 Payment Details:   | Please include the concept of money transfer |

Contact [gf@anh.gov.co](mailto:gf@anh.gov.co)  
Telephone 5931717 ext.1412

### Things to be taken into account:

- Payments made through accounts different from those indicated in these instructions shall be considered as not made.
- Payments in the country, must be made in Colombian pesos at the official current exchange rate (*Tasa Representativa del Mercado*) of the day before payment, published by the Central Bank of Colombia (*Banco de la República*).
- The ANH will make an internal revision to verify that payment was made to ANH account.

- We additionally note that all costs associated to payments made overseas are to the account of the party purchasing the information.
- 4. For purposes of speeding the process for delivery of the package, forward a copy of the deposit slip to [william.marino@anh.gov.co](mailto:william.marino@anh.gov.co) and [gi01@anh.gov.co](mailto:gi01@anh.gov.co) in order to confirm the payment.
- 5. Within two (2) business days following the confirmation of the corresponding payment, the information package or packages will be delivered to the interested participant at the ANH offices (calle 99 # 10 – 08 piso 2º) upon delivery of the deposit slip.

Mr. Hans Morales, of the ANH, is the person in charge of delivering the information package to the legal representative of the company, who must submit the corresponding certificate of incorporation and representation issued by the Chamber Of Commerce or by equivalent authority, in the case of overseas companies, or the person who is requiring the information on a company's name , in which case the requesting party must submit a letter of authorization executed by the legal representative and the certificate of incorporation and representation issued by the Chamber Of Commerce or by equivalent authority, in the case of overseas companies.